

## **Walnut Place Neighborhood Association Bylaws**

**Effective September 23, 2017**

### **Article I - Name**

The name of this organization shall be the Walnut Place Neighborhood Association, a non-profit corporation, hereinafter referred to as the Association.

### **Article II - Purpose**

The purpose of the Association is to seek to improve the quality of life in the neighborhood in matters such as land use, environmental protection, public services and other matters of neighborhood concern.

### **Article III - Objective**

1. Represent and advance the interests of residents in the neighborhood.
2. Keep all residents informed of issues vital to the neighborhood by appropriate communications and meetings.
3. Work toward development of general land use management and flood control.

### **Article IV - Membership**

#### **Section 1 - Eligibility**

1. Membership in the Association shall be open to all residents within the following boundaries: commencing at the intersection of Big Walnut Creek and U.S. Hwy 290 East, thence north along Big Walnut Creek, encompassing residents on east and west sides of Springdale Road, but excluding Chimney Hill and Colonial Place, to Sprinkle Road, thence along Sprinkle Road to the intersection of Sprinkle Road and Ferguson Lane to include areas adjacent to Ferguson Lane, thence along Ferguson Lane to the intersection of Ferguson Lane and Sansom Road, to include areas adjacent to Sansom Road, thence to the intersection of Sansom Road and Springdale Road, to include both sides of Sansom Road and Bosque Lane, thence south along Springdale Road to U.S. Hwy 290 East, to point of origin at the intersection of Big Walnut Creek and U.S. HWY. 290 East.
2. Association membership shall be on the basis of the household as a unit upon payment of annual dues.

## **Section 2 - Dues**

Association dues in the amount of \$20.00 per household shall be payable once each fiscal year (April 1 through March 31). Association membership shall be granted upon payment of annual dues.

## **Article V - Voting**

### **Section 1**

Members of the Association present at any meeting shall be entitled to one vote per household on each matter submitted to a vote of the membership.

### **Section 2**

A quorum shall be necessary for the transaction of Association business. In no event, however, shall a quorum be constituted with less than five percent of the member-households represented.

### **Section 3**

An affirmative vote of more than fifty (50) percent of the member-households in attendance at any meeting shall be binding on the Association.

### **Section 4**

The privilege of holding office, introducing motions, floor debate, and voting shall be limited to members of the Association.

## **Article VI - Officers**

### **Section 1**

The officers of the Association shall be elected from the active membership and shall consist of a President, Secretary, Treasurer, and six members-at-large. These officers shall comprise the Board of Directors.

### **Section 2**

Officers shall be nominated and elected for two year terms or until replaced by vote of the Association membership.

### **Section 3**

Nomination of officers may be made from the floor at the annual meeting of the Association.

### **Section 4**

The President, or their designee, shall preside at all meetings of the Board of Directors and the Association. In the absence of the Treasurer, the President will sign all checks drawn on the account of the Association.

### **Section 5**

The Association President or the Secretary shall be responsible for establishing and maintaining an Association mailing address to receive all correspondence pertaining to Association business and for disseminating copies of correspondence to members of the Board of Directors.

### **Section 6**

When necessary, vacant offices may be filled at any meeting of the Board of Directors for the unexpired portion of the term or as directed in the Roberts Rules of Order, Newly Revised.

### **Section 7**

Elected officers must give two weeks written notice before a resignation can become effective.

### **Section 8**

Board of Directors members absent from three or more scheduled meetings within a year may be removed and replaced by majority vote of the Board of Directors.

## **Article VII - Meetings and Organization**

### **Section 1**

In addition to the annual meeting, the Board of Directors may schedule additional meetings as necessary.

## **Section 2**

The Board of Directors shall hold meetings as called by the President.

## **Section 3**

The fiscal year of the Association shall run from April 1 to March 31.

## **Article VIII - Committees**

The Board of Directors shall transact necessary business as may be referred to it by the Association, and shall appoint all committees and approve the work of such committees.

## **Article IX - Parliamentary Authority**

When not inconsistent with these bylaws, Robert's Rules of Order, Newly Revised shall be the parliamentary authority for all matters of procedure. These rules may be suspended at any meeting by a majority vote.

## **Article X - Prohibitions**

### **Section 1**

The Association shall not endorse any candidate for political office nor shall discussions extend to matters outside the purpose of the Association as set out in Article II.

### **Section 2**

The identity of Association members shall be confidential and may not be released by the Association without permission of the members concerned unless legally required.

## **Article XI - Amendment of Bylaws**

These bylaws may be amended at a called meeting of the Association by a two-thirds vote of the member-households constituting a quorum provided that the amendment(s) has been submitted in writing to the membership at least two (2) weeks prior to the meeting. New bylaws will become effective upon approval.

**Article XII - Dissolution**

Upon dissolution of the Walnut Place Neighborhood Association no member shall have any right to, nor shall they receive, any assets of the Association. The assets of the Association are permanently dedicated to the tax-exempt purpose. In the event of dissolution, the Association's assets, after payment of debts, will be distributed to an organization which is tax exempt under the provisions of Section 501 (c) (3) of the Internal Revenue Code as approved by the Board of Directors.